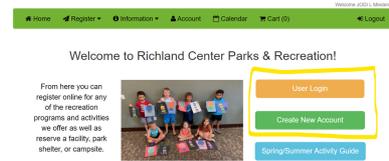


HOW TO RESERVE YOUR ZONE ONLINE

STEP 1: Go to richlandcenter.activityreg.com

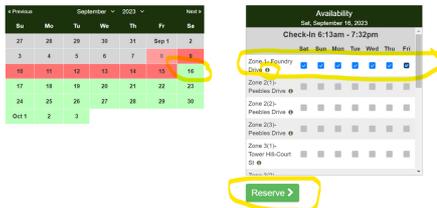
STEP 2: Go to **ACCOUNT** and create a new account. Enter all information, save and continue or login to your existing account if you already have one.



STEP 3: Go to **REGISTER** and select **RESERVE A PARK/FACILITY**, go to Select Facility and click on **BOW HUNTING**, click **CHECK AVAILABILITY & RESERVE** box.

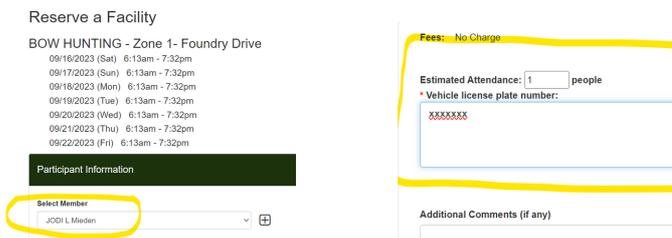


STEP 4: Click the 1st day you want to hunt (September 16th). Scroll to the **ZONE** you want to hunt in and click each day's box to select. **You can reserve a week at a time per Zone. (Sat-Fri)** Make sure to note there are multiple people allowed in the Zones and each has its own entry point. Click the "i" for important Zone information. Click **RESERVE**.

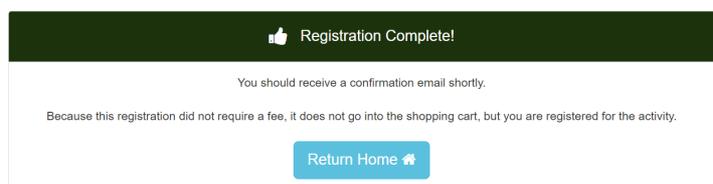
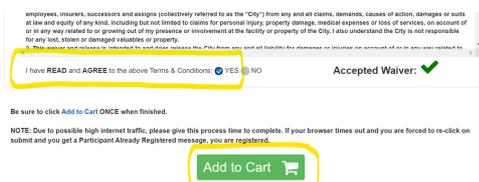


When reserving each week after, select the Saturday and it will allow you to reserve the rest of the week..

STEP 5: Select your member name. Add "1" for attendance and fill in your license plate number of whatever type of vehicle will be parked at site.



STEP 8: Sign waiver by clicking **YES**, then **ADD TO CART**. *You will receive a confirmation email that your reservation was successful.

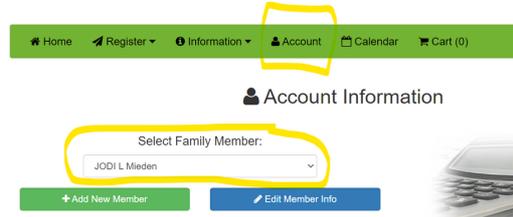
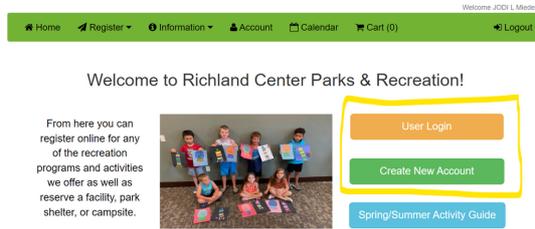


IF YOU ARE SUCCESSFUL IN YOUR HUNT, PLEASE GO IN AND CANCEL RESERVATIONS THAT YOU DON'T NEED, SO ANOTHER HUNTER CAN HUNT IN THE ZONE.
(See directions for cancelling a reservation)

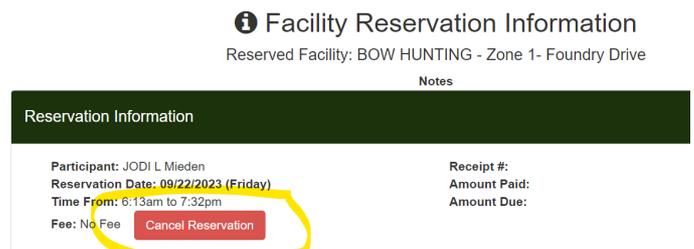
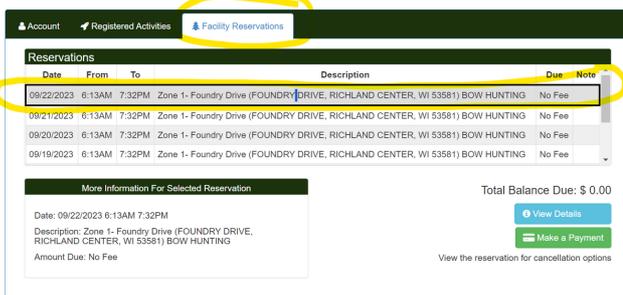
HOW TO CANCEL A RESERVATION

STEP 1: Go to richlandcenter.activityreg.com

STEP 2: Go to **USER LOGIN**. Go to **ACCOUNT** and select **YOURSELF AS MEMBER**



STEP 3: **DOUBLE CLICK** to open the 1st day you want to **DELETE** and click the **CANCEL RESERVATION BOX**



YOU WILL RECEIVE A CONFIRMATION THAT THE RESERVATION HAS BEEN SUCCESSFULLY CANCELLED FROM YOUR ACCOUNT. CLOSE AND YOU ARE FINISHED!

