

MINUTES  
MEETING OF THE RC PARK BOARD  
Monday, February 13, 2023, 5:00 PM  
Community Center Meeting Room

Meeting was called to order at 5:00 PM. by Board President Elliott.

**1. Roll Call**

Present: Park Board members, Pat Elliott, Alicia Woodhouse, Brad Wegner, Kathryn Lewandowski, Larry Hallett, Gary Manning, County Board. Parks and Rec Dir. Jodi Mieden, Parks and Grounds Supt, Dave Fry, City Adm. Ashley Oliphant. Absent Sue Fruit, City Council.

**2. Motion to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same.** Motion by Motion by Hallett to approve the minutes. Second by Manning. Motion passed unanimously.

**3. Discussion and possible action on establishing criteria for discounts, fee waivers, and donations.** Discussion on the need for a policy on fees that has criteria for determining eligibility for reduction of fees for use of park facilities. Mieden and Oliphant will draft a policy and bring back to the Board for review and or action in March.

**4. Discussion and possible action on Pickleball Federation fees and use.** Dean Amundson spoke on behalf of the Pickleball Federation. They ask the Board for a waiver of CC facility fees in consideration of the funds and labor they have supplied over the last several years to establish and maintain the indoor and outdoor pickleball courts. They point out that it benefits the whole community. Board discussion led to consensus to delay a decision until the policy on fees in Item 3 is approved, possibly next month.

**5. Discussion and possible action on use of the Community Center prior to opening.** Early morning Parks and Grounds employee is permitted to open the door to basketball players using the open gym before hours, and seniors who use early hours to walk around gym. However, the facility is closed early Monday mornings to allow for cleaning after the weekend events.

**6. Discussion and possible action on use of the Senior Center for private groups after hours.** Mieden will research conditions or rules already in place regarding use of the Sr. Center outside of its normal operating hours, by non-seniors, or for reservation fees, and bring information to the Board next month, March.

**7. Discussion and possible action on establishing new Aquatic Center hours.** Motion by Wegner to authorize the Parks and Rec Director to extend hours at the aquatic center as possible and appropriate.

**8. Discussion and possible approval on the following Sanctioned Recreation Group:**

A. Richland Area Rotary Youth Soccer, Inc.

Mieden will contact Rotary Soccer about a situation that arose during last season in which the Rotary authority in the park was unclear. Mieden will report on that and bring the application back next month for action.

**9. Approval of payment of monthly bills.** Motion by Manning to approve payment of the bills. Second

by Woodhouse. Motion passed unanimously.

**10. Staff Reports:**

**A. Senior Coordinator:** Heffner submitted written report. Sr. Center activities continue to be popular and bring in new people every month.

**B. Parks and Recreation Director:** Mieden is seeking donations of \$100 from local businesses for sponsorship of summer programs. The department is advertising for lifeguards and summer rec staff. Lifeguards will take certification course at Symons Rec Ctr. They can be reimbursed for the cost if they complete their job commitment. Mieden is acquiring equipment for pool concessions operations.

**C. Parks and Grounds Superintendent:** Fry reported that cameras are installed in the park and aquatic center and are in process of coming online.

Oliphant recognized Mieden for excellent work since she was named Director of Parks and Recreation.

**11. Park Board President's report.** Elliott asked about the status of the Council's Property Committee, and whether it is acting on issues normally governed by the Pk. Board. Property recently approved purchase of Parks equipment. Oliphant confirmed that they did approve the purchase to streamline the process.

**12. Reports, requests, etc.** None

**13. Adjournment.** Motion by Manning to adjourn the meeting. Second by Hallett. Motion passed unanimously.

Respectfully submitted by Kathryn Lewandowski