

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

**Brewer Public Library Board Meeting Minutes
October 2, 2023**

Present: Karin Tepley, Blossom Wright, Lisa Rewald, Sherri Johnson, Linda Gentes, Jim Korb, Joy Leineweber, Dave Turk

Present: Stacy Pilla

Absent: Candace Fagerlind

1. Meeting was called to order at 4:30 pm by President Tepley. A quorum was present.
2. President Tepley indicated that the meeting was properly posted.
3. Motion by Johnson, seconded by Korb, to approve the agenda. Motion carried

Discussion and Action

4. **2024 Budget Discussion:** Director Pilla shared her projections for the 2024 budget. The 2023 budget was \$440,755 and the proposed budget is \$435,944. There will be a shortfall from the County of approximately \$13,000 but there will be revenue from room rental, UPS, copies and interest on our checking account. She went through the line items and where she thought that increases were needed and therefore, where we needed to cut back. Discussion about the suggested budget ensued. Based on the discussion, Stacy will rework some numbers before her meeting with the Finance Committee.
5. **Full-Time Position revisions:** Director Pilla presented the Board with revised job descriptions for the three positions which need to be filled. #1 is Circulation Services. This employee will mostly work at the main desk and handle the circulation tasks (Wiscat, interlibrary loan etc.). #2 is Technical Services Librarian (formerly Adult Services). #3 is Programming Coordinator (which includes Youth Services and Adult Services).

Motion by Johnson, seconded by Gentes, to approve these new positions. Motion carried.

6. **Adjournment:** Motion by Leineweber, seconded by Rewald, to adjourn. Motion carried. Date of next meeting will be announced by the Director.

Minutes recorded by Lisa Rewald