

MINUTES

BOARD OF COMMISSIONERS OF THE RICHLAND CENTER HOUSING AUTHORITY

Tuesday, April 16, 2026

COMMISSIONERS PRESENT: Kaasa, Nimocks, Fuss, Culver, **ABSENT:** Tennant

OTHERS PRESENT: Mott, Sharp

CALL TO ORDER: Kaasa called the meeting to order at 4:00 p.m.

VERIFICATION: It was verified by Mott that proper notification was given for the meeting

RESIDENT COMMENTS: None.

APPROVE MINUTES: Culver moved; Kaasa seconded to approve the Regular Board Meeting of Commissioners Mtgs for the March 10, 2026. AYES: 4, NAYS: 0, Motion carried.

APPROVE PAYMENT OF INVOICES FOR: Fuss moved, seconded by Culver to approve the March 2026 invoices, AYES: 4, NAYS: 0, Motion carried.

FINANCIALS: Fuss moved to receive, Tennant 2nd, AYES: 5, NAYS: 0, Motion carried.

Discussion and Potential Action: Review bids to select a new Auditor. Culver moved a motion to accept the Auditor bid from Audit Solutions, LLC. Nimocks 2nd. AYES: 4, NAYS: 0, Motion carried

Discussion and Potential Action: Resolution # 357 Capital Fund Plan; Annual 2026. Nimocks moved a motion to accept and approve the CFP26 Annual plan as written. Including an update to the 5-year CFP year Action Plan submitted in the EPIC system to mirror the 2026 annual CFP. Fuss 2nd the motion. Rollcall taken: Ayes; Fuss, Culver, Kaasa, Nimocks. Absent: Tennant. Kaasa thereupon declared the Motions carried and Resolution 357 Adopted.

Discussion and Potential Action: Roof Replacement Project: roof curb credit, concrete credits, sign and return the AIA G704 Certificate of Substantial Completion etc. – No Action

Discussion and Potential Action: Apartment Updates:

Advice was for ED to contact Attorney for assistance in the remaining case.

EXECUTIVE DIRECTOR REPORT:

- Occupancy Report: Vacancies: 2 vacancies
- NSPIRE score is 97 of 100
- Maintenance Report:

OTHER BUSINESS: Board tour of vacated apartments

NEXT MEETING DATE: Thursday May 12, 2026 @ 4:00pm

ADJOURN: Nimocks moved, seconded by Fuss to adjourn @ 6:00 p.m. Motion carried.

Minutes respectfully submitted by Corrina L Mott, Executive Director

CC: Commission Members: Kaasa, Culver, Fuss, Nimocks, & Tennant,
City of Richland Center