

MINUTES
BOARD OF COMMISSIONERS
OF THE RICHLAND CENTER HOUSING AUTHORITY

Tuesday, December 12, 2023

COMMISSIONERS PRESENT: Kaasa, Culver, Tennant & Nimocks **ABSENT:**
OTHERS PRESENT: Mott, Sharp,

CALL TO ORDER: Kaasa called the Meeting to order at 5:30 p.m.

VERIFICATION: It was verified by Mott that proper notification was given for the meeting scheduled for Tuesday, December 12, 2023

RESIDENT COMMENTS: None.

APPROVE MINUTES: Tennant moved to accept, seconded by Nimocks to approve the Minutes for: the November 14, 2023 Regular Meeting of Commissioners AYES: 4, NAYS: 0, Motion carried.

Culver moved to accept, seconded by Tennant 2nd to approve the Minutes for: the November 28 Resident Meeting and Public Hearing AYES: 4, NAYS: 0, Motion carried.

APPROVE PAYMENT OF INVOICES FOR: OCT 2023: Nimocks moved, seconded by Kaasa to approve the payment invoices for October 2023. AYES: 4 NAYS: 0, Motion carried.

FINANCIALS:

RCB Checking balance: \$ 42,506.04 (OCT) WCCU Savings balance: \$ 191,096.09 (NOV)

2024 Flat Rent Structure and Security Deposit Plan: Commissioner Culver moved, Commissioner Tennant seconded to adopt new 2024 Flat Rent Rates as follows; Efficiency/Studio to \$455.00, 1-Bedroom to \$595.00, 2-Bedroom to \$675.00 and increase the Security Deposit for new tenants to \$300.00 as discussed on December 12, 2023

Ayes; Kaasa, Culver, Tennant, Nimocks, "Naves" 0

Chair Kaasa thereupon declared the Motions carried and Resolution #320 adopted.

EXECUTIVE DIRECTOR REPORT:

- Occupancy Report – Vacancies: 0
- Resident activity: There have been tree/property decorating, carolers, sing-a-longs, cookie baking events, coffee/cookie Open House events.
- Onsite Audit completed
- Staff Training on new web-based client data program
- Health Insurance Premium increase
- Truck and Garden Tractor serviced
- Maintenance Report –

OTHER BUSINESS:

NEXT MEETING DATE: Next scheduled date is Tuesday, January 9, 2024 at 5:30 p.m.

ADJOURN: Nimocks moved, seconded by Tennant to adjourn @ 6:25 p.m. Motion carried.

Minutes respectfully submitted by Corrina L Mott, Executive Director

CC: Commission Members: Kaasa, Culver, Tennant & Nimocks
City of Richland Center