

**CITY OF RICHLAND CENTER**

**LAND SPLIT REQUEST**

All Owner(s) of Property: \_\_\_\_\_

\_\_\_\_\_

Owner's Address:

\_\_\_\_\_

\_\_\_\_\_

Owner's Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Tax Parcel # of Property you would like to Split: (This # is found on the tax bill for the property)

\_\_\_\_\_

Property/Land Address of Property you would like to Split: (Attach Legal Description)

\_\_\_\_\_

\_\_\_\_\_

Current Zoning Classification of Property: \_\_\_\_\_

Are you requesting a Zoning Change? Y or N If "Yes" to what Zoning Classification? \_\_\_\_\_

Reason for Requested Land Split:

\_\_\_\_\_

\_\_\_\_\_

Is this Within the City? Y or N

Is this ETZ (Extra Territorial Zoning)? Y or N

Names and addresses of owners of all real estate within 300 feet of all property lines:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature(s) of Property Owners Requesting Land Split:

\_\_\_\_\_ date \_\_\_\_\_

\_\_\_\_\_ date \_\_\_\_\_

\_\_\_\_\_ date \_\_\_\_\_

**Official Use Only:**

Date Application Received by City Clerk: \_\_\_\_\_

Date of Initial Planning Commission Review: \_\_\_\_\_

Commission Recommendation:

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date City Clerk Sets for Public Hearing (This is does not require a Class I or II notice) \_\_\_\_\_

Date City Clerk sends Public Hearing Notice to Property Owners within 300 feet: \_\_\_\_\_

Date of Scheduled Public Hearing by Planning Commission: \_\_\_\_\_

Date reported to City Council as Agenda Item: \_\_\_\_\_

Date City Council Reviews Request: \_\_\_\_\_

Action of City Council and Conditions:

\_\_\_\_\_  
\_\_\_\_\_

City Council approval:        Y or N

Mayor Signature: \_\_\_\_\_ date: \_\_\_\_\_

Date of City Council Decision Letter mailed to Neighboring Property Owners by City Clerk via  
U. S. Postal Service:

\_\_\_\_\_