

# Richland County Joint Ambulance Committee

August 25, 2025

The Richland County Joint Ambulance Committee convened on August 25, 2025 in person and virtually at 7:01 PM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Severson called the meeting to order at 7:01 PM.

**Proof of Notification and Posting:** Interim EMS Director Scott confirmed the meeting had been properly noticed.

**Roll Call:** County Clerk Kalish conducted roll call. Committee member(s) present: Severson, Rognholt, Welte, Timm, Niemeyer, Stanke, Palmer, Duhr, Nicks, and Jindrick. Committee member(s) absent: Fleming, McCarthy, McGraw, Durst, and Willis. Coppernoll joined virtually at 7:04 PM.

**Approval Of Agenda:** Motion by Nicks second by Welte to approve agenda. Motion carried and agenda declared approved.

**Approval of Previous Meeting Minutes:** Motion by Nicks second by Palmer to approve the meeting minutes of July 28, 2025. Motion carried and July 28, 2025 minutes declared approved.

**Public Comment:** None.

**EMT Delegation:** None.

**Directors Report – Call Data:** Interim EMS Director Scott reviewed service call data.

**Directors Report – Financial Update and Budget report:** Interim EMS Director Scott reviewed financial data and budgets. Discussion regarding the types of reports presented and the actual fund balance of Fund 51 followed. Interim Director Scott noted she would supply the committee with a copy of the balance sheet at future meetings.

**Directors Report – Vehicle Maintenance:** Interim EMS Director Scott reviewed the vehicle maintenance of the service fleet.

**Directors Report – Billing Report – Aging receivables noted:** Interim EMS Director Scott reviewed the aging report and noted she would request a modified report that contained more detailed information regarding the aging of the payables.

**Discussion & Possible Action – Training Agreement:** Interim EMS Director Scott reviewed the proposed training agreement. Motion by Timm second by Welte to approve the training agreement. Motion carried.

**Discussion & Possible Action - Review of MOU:** Administrator Clements noted the MOU is still in progress and not ready for review at this time. No action taken on this item.

**Discussion & Possible Action – Service Director Position Update:** Administrator Clements provided brief update on the hiring status of the Service Director position. Palmer expressed the desire for the

## Richland County Joint Ambulance Committee

committee to be involved in the hiring process of the new Service Director. Brief discussion regarding the involvement of the Joint Ambulance Committee in the hiring process followed.

**Discussion & Possible Action – Tristate Letter/Meeting:** No action taken.

**Future Agenda Items:**

Reports: Modified accounts receivable aging report and Fund 51 balance sheet

Discussion & Possible Action: Aging write-off report

Discussion & Possible Action: MOU dollar amounts

**Adjourn:** Motion by Nicks second by Stanke to adjourn. Motion carried and meeting adjourned at 7:53 PM.

Derek S. Kalish  
Richland County Clerk

## Runs by Response Disposition

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs	Percent of Total Runs
	1,008	100%

## Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
Emergency Response (Primary Response Area)	926	91.87%
Standby	34	3.37%
Hospital-to-Hospital Transfer	30	2.98%
Emergency Response (Mutual Aid)	10	0.99%
Hospital to Non-Hospital Facility Transfer	4	0.40%
Emergency Response (Intercept)	2	0.20%
Public Assistance	2	0.20%

## Runs by Location Type

Scene Incident Location Type (eScene.09)	Number of Runs	Percent of Total Runs
Private residence	393	38.99%
Nursing home	205	20.34%
Apartment/condo	137	13.59%
Street/road/highway	60	5.95%
Hospital	40	3.97%
Institutional residence	19	1.88%
Place of business, NOS	19	1.88%
Public area, NOS	17	1.69%
Other ambulatory care	15	1.49%
Not Recorded	12	1.19%
Other private residence	10	0.99%
Other, NOS	9	0.89%
Prison/jail	9	0.89%
Public building	8	0.79%
Restaurant/café½	8	0.79%
Sidewalk	8	0.79%
Parking lot	7	0.69%
School	7	0.69%
	5	0.50%
Recreational area, NOS	5	0.50%
Store	5	0.50%
Park	4	0.40%
Gym	2	0.20%
Pool	2	0.20%
Doctor's office	1	0.10%
Mobile home	1	0.10%

## Call Type & Level

August										
Ambulance Cash Report										
									should be	(148,294.43)
Payroll		Receipts		Disbursements					current	(148,294.43)
14,595.21	Salaries		Prior Years (2015 - 2022)		Airgas Safety Inc				difference	-
		33,357.21	2025 Accounts		Aladtec LLC					
10,849.46	Overtime		2024 Accounts	182.97	AT&T	Balance Forward-Prior Month				
			Contract Pymts - Municip	31.00	Badger Welding Supplies	(141,846.10)				
3,335.47	Temp-Casual	9,500.00	City of Richland Center	1,568.48	Bound Tree Medical LLC	Ending Cash Balance				
1,567.75	Crew Pay	1,940.97	Miscellaneous Revenues	26.78	Darin Gudgeon	(148,294.43)				
322.37	Per Diem/Mileage				EMC MC Medical Billing					
2,314.43	FICA				Emergency Medical Products	\$ (148,294.43)	Total			
				213.00	EMS Technology Solutions					
3,794.67	Retirement				Fillback Ford Inc					
4,899.55	Health Insurance				Fire Safety USA					
268.86	Dental Insurance			2,212.36	Cloud PCR- Jayesh Shah					
13.89	Life Insurance			600.00	Image Trend					
					Jones Chevrolet & Auto Parts					
5.00	Flex Admin Fees				Kraemer's Water Store					
12.69	HRA Admin Fees			298.34	Kwik Trip Fuel					
	Health Ins Reimb Deductible				O'Reilly Automotive					
(1,302.60)	Payables				Per Mar Security					
42.00	ST Disability Aug				Metered Mail					
					Premier CO-OP					
				1,454.88	RC Fleet Services					
				68.25	Republic Services					
				660.93	Richland Center Utilities					
					SW Technical Collage					
				1,935.97	SW Workforce Development					
					TC Auto Works					
				96.13	Tech Com					
					Teleflex					
				787.17	Top Pack Defense					
					Town & Country Sanitation					
				91.54	US Bank-Credit Card					
				5.56	Verizon Telephone					
					Wal Mart					
				2.39	Walsh's Ace Hardware					
					WE Energies					
				292.01	Wertz Plumbing & Heating					
\$ 40,718.75		\$ 44,798.18		\$ 10,527.76		\$ (148,294.43)				

# Balance Sheet

Account Summary  
As Of 08/31/2025

Richland County, WI



Account	Name	Balance
Fund: 510 - AMBULANCE SERVICE FUND		
Assets		
	Total Assets:	289,378.05
		<u>289,378.05</u>
Liability		
	Total Liability:	22,166.96
Equity		
<a href="#">510.0000.0000.29060</a>	FUND BALANCE	297,870.10
<a href="#">510.0000.0000.29080</a>	REVENUE CONTROL	0.00
<a href="#">510.0000.0000.29085</a>	EXPENDITURE CONTROL	0.00
<a href="#">510.0000.0000.29090</a>	ESTIMATED REVENUE	0.00
<a href="#">510.0000.0000.29095</a>	APPROPRIATIONS	0.00
	Total Beginning Equity:	<u>297,870.10</u>
Total Revenue		758,500.88
Total Expense		<u>789,159.89</u>
Revenues Over/Under Expenses		-30,659.01
	Total Equity and Current Surplus (Deficit):	267,211.09
		<u>289,378.05</u>
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>289,378.05</u>

Maintenance Unit 33

Out of Service	In Service	Mileage	Vendor	Reason	Cost (including labor)
10/1/2024	10/1/2024	60885	Jones	Exhaust System Nox Sensor	912.68
10/21/2024	10/22/2024	61405	Jones	Replaced Rfeductant Heater and Sender Assembly	1,127.27
10/24/2024	10/24/2024	61679	Reliant	Blown Siren Speaker	961.28
2/5/2025	2/13/2025	63568	Jones	Replaced glow plug module	1,429.19
2/20/2025	2/20/2025	63658	Jones	DEF light - suspected DEF crystalized temporarily	102.3
3/3/2025	3/7/2025	63896	Jones	Fuel leak at fuel sender on top of tank	2,026.54
7/16/2025	7/17/2025	64754	RC Fleet Services	DOT Inspection , Front/Rear Shocks Replaced	830.47
8/21/2025	8/21/2025		RC Fleet Services	Alignment Problem - foound front brake hoses collapsing	658.77
					8,048.50 Total

Maintance Unit 34

Out of Service	In Service	Mileage	Vendor	Reason	Cost (including labor)
4/18/2024	4/30/2024	50856	Fillback	Rebuilt motor/replaced batteries/ Alignment	15,614.35
6/5/2024	6/5/2024	50935	Fillback	Coolant Leak	0
8/21/2024	8/21/2024	51780	Fillback	Rear brakes replaced/ Rear wheel seals	1,547.96
8/29/2024	8/29/2025	51899	Fillback	New Tires, 6 Total	1,012.00
4/7/2025	4/17/2025	51950	Fillback	Oil Leak - Oil filter housing leak - failed gasket	712.50
7/22/2025	7/22/2025	55375	RC Fleet Services	DOT Inspection - replaced inner dual valve stem	168.95
					19,055.76 Total

Maintenance Unit 35

Out of Service	In Service	Mileage	Vendor	Reason	Cost (including labor)
3/25/2024	3/25/2024	86278	Fillback	Diesel Maintance Service - Oil Change	
Continued				New rear tires, 2 best moved to front	1,099.78
11/15/2024	11/25/2024	90026	Fillback	Gear shifter broke/ blower motor switch	1,044.19
11/27/2024	12/13/2024	90195	Fillback	Coolant Leaking - replaced heater hose	1,959.73
1/31/2025	2/1/2025		Napa	Crew reports sulfur smell - Replaced bad batteries in 35	679.98
3/1/2025	3/1/2025		Bindl Tire	Tire patch due to screw found. Bill did not charge.	0.00
4/24/2025	4/24/2024	92693	Reliant	Door Latch Broke	1,072.90
6/4/2025	6/4/2025		Fillback	New brakes	1,969.58
6/29/2025	6/30/2025	94497	Internal	Truck found dead at shift change. Wire found broke.	
Continued				Connection fixed and batteries charged. No issues since.	0.00
7/17/2025	7/17/2025	94532	RC Fleet Services	DOT Inspection - Lights replaced	455.46
8/13/2025	8/18/2025	94739	Thin Line Outfitters	Defective Siren / Re-wire	400.00
					\$8,186.62 Total

Calendar Year	Calendar Month	Month	Beginning A/R	Charges	Actual Payments	Adjustments	Ending A/R
2025	January	1	\$60,960.00	\$84,797.50	\$26,870.95	\$35,002.07	\$83,884.48
2025	February	2	\$83,884.48	\$111,552.50	\$28,044.16	\$36,750.83	\$130,641.99
2025	March	3	\$130,641.99	\$55,977.50	\$24,571.88	\$22,960.75	\$139,086.86
2025	April	4	\$139,086.86	\$91,885.00	\$32,254.90	\$29,858.56	\$168,858.40
2025	May	5	\$168,858.40	\$120,662.50	\$30,593.56	\$30,138.60	\$228,788.74
2025	June	6	\$228,788.74	\$67,257.50	\$23,200.79	\$27,997.82	\$244,847.63
2025	July	7	\$244,847.63	\$85,172.50	\$33,566.49	\$38,994.48	\$257,459.16
2025	August	8	\$257,459.16	\$100,250.00	\$35,683.77	\$40,858.63	\$281,166.76
2025	September	9	\$281,166.76	\$48,625.00	\$7,443.09	\$11,087.99	\$311,260.68
2025	October	10					
2025	November	11					
2025	December	12					

Aging	30	60	90	Over 90
	\$30,093.92	\$23,707.60	\$12,611.53	\$183,887.63

2025 Billed Claims Summary

Calendar Month	Month	Paid Claims	Unpaid Claims	Total Claims	% Paid Claims	% Unpaid Claims
<u>January</u>	1	92	24	116	79.31%	20.69%
<u>February</u>	2	92	50	142	64.79%	35.21%
<u>March</u>	3	46	9	55	83.64%	16.36%
<u>April</u>	4	71	49	120	59.17%	40.83%
<u>May</u>	5	91	30	121	75.21%	24.79%
<u>June</u>	6	53	18	71	74.65%	25.35%
<u>July</u>	7	60	38	98	61.22%	38.78%
<u>August</u>	8	44	97	141	31.21%	68.79%
<u>September</u>	9	1	57	58	1.72%	98.28%
<u>October</u>	10	0	0	0		
<u>November</u>	11	0	0	0		
<u>December</u>	12	0	0	0		
<u>2025 YTD</u>		550	372	922	59.65%	40.35%

		2024	2024	2025	2025	2026	Notes
		Total Budget	Total Activity	Total Budget	YTD Activity	2026 Budget	
Segment2: 5245 - AMBULANCE SERVICE							
Fund: 510 - AMBULANCE SERVICE FUND							
Revenue							
<a href="#">510.5245.0000.43019</a>	FED AID - ROUTES 2 RECOVERY	0	0	0	0	0	
<a href="#">510.5245.0000.43037</a>	EMS FLEX GRANT	11130	0	0	0	0	
<a href="#">510.5245.0000.45023</a>	AMBULANCE FEES INVOICED	961304.5	825964.99	1000000	512465.04	1025000	
<a href="#">510.5245.0000.48001</a>	AMBULANCE ROOF APPROPRIAT	0	0	3500	0	3500	
<a href="#">510.5245.0000.48003</a>	AMB CONTRACT DUE FROM TOV	150790	142205	156466.05	74060	400000	
<a href="#">510.5245.0000.48004</a>	AMBULANCE SERVICE DONATIO	0	1050	0	725	750	
<a href="#">510.5245.0000.48005</a>	PRIOR YEAR AMBUL COLLECTIOI	1500	0	5000	0	1000	
<a href="#">510.5245.0000.48013</a>	CREDIT CARD REBATES	0	270.96	0	73.36	0	
<a href="#">510.5245.0000.48040</a>	OTHER MISCELLANEOUS REVEN	2000	3652.4	0	152.01	2000	
<a href="#">510.5245.0000.49020</a>	TRANSFER FROM GENERAL FUN	0	0	0	0	0	
<a href="#">510.5245.0000.49038</a>	TRANSFER FROM PINE VALLEY	0	0	0	0	0	
Expense							
<a href="#">510.5245.0000.51011</a>	SALARIES - REGULAR	231772.38	215931.58	222073.28	132049.44	372428.16	
<a href="#">510.5245.0000.51012</a>	SALARIES - PART-TIME	0	3338.4	0	9817.68	13796.64	
<a href="#">510.5245.0000.51013</a>	SALARIES - OVERTIME	46693.98	71181.77	49035.24	55657.38	79417.53	
<a href="#">510.5245.0000.51015</a>	TEMPORARY - CASUAL	91022.88	106546.82	86455.2	58000.86	41389.92	
<a href="#">510.5245.0000.51017</a>	AMBULANCE CREW PAY	62500	20132.94	65625	16159.5	15000	
<a href="#">510.5245.0000.51041</a>	PER DIEM	5040	1740	5040	270	2000	
<a href="#">510.5245.0000.51049</a>	RETIREE SK LV/HE INS CONVERS	0	0	0	0	0	
<a href="#">510.5245.0000.51050</a>	SECTION 125 PLAN - CO SHARE	340	253.42	340	156.9	340	
<a href="#">510.5245.0000.51051</a>	FICA - COUNTY SHARE	31881.47	31048.36	32759.48	19800.95	32712.53	
<a href="#">510.5245.0000.51052</a>	RETIREMENT - COUNTY SHARE	17814.99	22743.67	18842.05	15936.74	30788.26	
<a href="#">510.5245.0000.51053</a>	DENTAL INSURANCE - CO SHARE	2105.58	1116.52	2193.65	775.29	4101.3	
<a href="#">510.5245.0000.51054</a>	HEALTH INSURANCE - CO SHARE	90082.49	60322.13	82749.07	38284.21	130189.44	
<a href="#">510.5245.0000.51055</a>	LIFE INSURANCE - CO SHARE	42.74	56.91	28.08	21.98	50	
<a href="#">510.5245.0000.51057</a>	TRAINING & AIDS	2500	1836.58	2500	990	2500	
<a href="#">510.5245.0000.51061</a>	HEALTH INS REIMBURSEMENT C	3700	0	2700	0	6500	
<a href="#">510.5245.0000.52014</a>	SOFTWARE MAINTENANCE	1550	2771.82	2500	0	2500	
<a href="#">510.5245.0000.52017</a>	PEST CONTROL	100	51.76	500	46.98	500	
<a href="#">510.5245.0000.52022</a>	LIGHTS	4350	6032.13	4500	3393.85	6800	
<a href="#">510.5245.0000.52025</a>	TELEPHONE	3675	3191.55	3675	1497.29	3800	
<a href="#">510.5245.0000.52026</a>	HEAT	1475	2601.37	3000	2997.93	6000	
<a href="#">510.5245.0000.52048</a>	SERVICES ON MACHINES	0	460.58	300	0	500	
<a href="#">510.5245.0000.52062</a>	INSURANCE CLAIM REPAIRS	0	0	0	0	0	
<a href="#">510.5245.0000.52091</a>	FIRE SYSTEM MAINTENANCE	550	413	600	1101.45	1200	
<a href="#">510.5245.0000.52093</a>	AMBULANCE EQUIP MAINTENAI	7500	2617.62	10000	1208.1	7500	
<a href="#">510.5245.0000.53000</a>	RECORDS CHECK	100	10	100	0	100	
<a href="#">510.5245.0000.53001</a>	HTG & AIR COND MAINT AGREE	500	0	500	0	500	
<a href="#">510.5245.0000.53007</a>	IMMUNIZATIONS	200	0	200	0	200	
<a href="#">510.5245.0000.53009</a>	MEDICAL SUPPLIES	20500	27110.93	30000	19184.73	25000	
<a href="#">510.5245.0000.53011</a>	POSTAGE	150	99.06	150	12.21	150	
<a href="#">510.5245.0000.53019</a>	OFFICE SUPPLIES	1000	4147.83	1250	1421.73	1250	
<a href="#">510.5245.0000.53024</a>	DUES & SUBSCRIPTIONS	200	169.96	350	113.91	350	
<a href="#">510.5245.0000.53026</a>	ADVERTISING	125	24.57	300	64.52	300	
<a href="#">510.5245.0000.53034</a>	REGISTRATION	360	413.5	0	0	400	

<a href="#">510.5245.0000.53036</a>	LODGING	0	0	400	0	400
<a href="#">510.5245.0000.53039</a>	MILEAGE	750	471.95	500	88.56	500
<a href="#">510.5245.0000.53046</a>	UNIFORM ALLOWANCE	1000	1762.28	6000	506.46	6000
<a href="#">510.5245.0000.53048</a>	PROTECTIVE CLOTHING & GEAR	0	1085.01	5000	459.95	5000
<a href="#">510.5245.0000.53051</a>	DIESEL FUEL	7950	5055.39	7950	4241.51	7900
<a href="#">510.5245.0000.53052</a>	AMBULANCE MAINTENANCE	7000	15912.57	15000	11797.62	20000
<a href="#">510.5245.0000.53056</a>	AMBULANCE GARAGE MAINTEN	3000	7916.02	10000	2013.83	10000
<a href="#">510.5245.0000.53060</a>	MAINT & SUPPLIES	0	0	0	0	0
<a href="#">510.5245.0000.58013</a>	COMMUNICATIONS EQUIP MAII	1500	213.05	2000	688.84	2000
<a href="#">510.5245.0000.58014</a>	NEW EQUIPMENT OVER \$5000	25000	0	25000	0	0
<a href="#">510.5245.0000.58015</a>	COMPUTER SOFTWARE	2520	2907.98	3000	2059	3000
<a href="#">510.5245.0000.58019</a>	NEW EQUIPMENT UNDER \$5000	8000	6483.38	8000	515.95	8000
<a href="#">510.5245.0000.58024</a>	FIRE ASSIST	5200	2079.69	5200	1200	5200
<a href="#">510.5245.0000.58097</a>	INSURANCE	3128	3087	3250	56.41	3500
<a href="#">510.5245.0000.59000</a>	WORKERS' COMPENSATION INS	8500	7182	8750	4839	8750
<a href="#">510.5245.0000.59001</a>	BLDG & PERSONAL PROP INSUR	875	404.1	900	371	1000
<a href="#">510.5245.0000.59003</a>	VEHICLE INSURANCE	5094.43	4956.05	5250	2078.85	5500
<a href="#">510.5245.0000.59005</a>	AUDIT ADJUSTMENTS - INSURANCE	0	0	0	0	0
<a href="#">510.5245.0000.59006</a>	UNEMPLOYMENT INSURANCE	0	0	0	0	0
<a href="#">510.5245.0000.59026</a>	SPECIAL EVENTS SUPPLIES	0	0	0	0	0
<a href="#">510.5245.0000.59057</a>	CLAIMS CLEARINGHOUSE	28500	11557.49	20000	18226.31	0
<a href="#">510.5245.0000.59070</a>	CONTRACT SERVICES	20000	47532.75	0	431.39	0
<a href="#">510.5245.0000.59099</a>	BILLS - NO LINE DETAIL	0	6022.46	7500	154980.37	0

Need Line For Write of

Segment2: 5246 - UNCOLLECTIBLE AMBUL BILLS

Fund: 510 - AMBULANCE SERVICE FUND

Expense

<a href="#">510.5246.0000.59099</a>	BILLS - NO LINE DETAIL	368875.56	185227.02	400000	34922.22	0
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Segment2: 5248 - AMBULANCE MAINT-MUNICIPALITY

Fund: 510 - AMBULANCE SERVICE FUND

Expense

<a href="#">510.5248.0000.51023</a>	ITHACA	1000	1000	1500	0	1500
<a href="#">510.5248.0000.51042</a>	YUBA	1000	1000	1500	0	1500
<a href="#">510.5248.0000.59011</a>	VIOLA	0	0	0	0	0
<a href="#">510.5248.0000.59014</a>	CAZENOVIA	0	0	0	0	0
<a href="#">510.5248.0000.59016</a>	BOAZ	0	0	0	0	0
<a href="#">510.5248.0000.59017</a>	LONE ROCK	0	0	0	0	0
<a href="#">510.5248.0000.59074</a>	BLUE RIVER	0	0	0	0	0
<a href="#">510.5248.0000.59099</a>	BILLS - NO LINE DETAIL	0	0	0	0	0

Group Summary

	2024	2024	2025	2025	2026
	Total Budget	Total Activity	Total Budget	YTD Activity	
Segment2: 5245 - AMBULANCE SERVICE					
Fund: 510 - AMBULANCE SERVICE FUND					
Revenue	1126724.5	973143.35	1164966.05	587,475.41	1432250
Expense	755848.94	710993.95	761966.05	583,518.68	875013.78
Segment2: 5246 - UNCOLLECTIBLE AMBUL BILLS					
Fund: 510 - AMBULANCE SERVICE FUND					
Expense	368875.56	185227.02	400000	34,922.22	400000
Segment2: 5248 - AMBULANCE MAINT-MUNICIPALITY					
Fund: 510 - AMBULANCE SERVICE FUND					

Expense

2000      2000      3000      0      3000

Fund Summary